

# SOLTERRA RESORT COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Thursday, June 9, 2022 (Continued from May 26, 2022)

Time: 10:00 a.m.

Location: Solterra Resort Amenity Center  
5200 Solterra Boulevard  
Davenport, Florida 33837

Phone Number: +1 904-348-0776  
Phone Conference ID: 862 156 243#  
(Mute/Unmute: \*6)

## *Agenda*

*Note: For the full agenda package, please contact [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com)*

### **I. Roll Call**

S1: James Harvey   S2: Sharon Harley   S3: Jon Seifel   S4: Brad Walker   S5: Candice Smith  
(Chair) (Vice Chair)

### **II. Audience Comments – (Limited to 3 minutes on agenda items)**

### **III. Vendor Reports**

- A. Steadfast Environmental – Waterway Inspection [Exhibit 1](#)
- B. Yellowstone Landscape – Landscape Report
  - 1. Plantings Around Trash Compactor
  - 2. Water Violation Update
- C. DPGF Field Operations Report
- D. Amenity Manager Report
  - 1. Pool Pedestrian Gate Repair Proposals
    - i. JC Metal Worx - \$595.00 [Exhibit 2](#)
    - ii. Andrew Gillis Creative Concepts - \$798.00 [Exhibit 3](#)
    - iii. Action Security - \$550.00 [Exhibit 4](#)
  - 2. Front Entry Swing Gate Repair Proposals
    - i. JC Metal Worx - \$2,350.00 [Exhibit 5](#)
    - ii. Andrew Gillis Creative Concepts - \$2,151.00 [Exhibit 6](#)
    - iii. Action Security - \$1,375.00 [Exhibit 7](#)
  - 3. Polk County Alarm Control Citations [Exhibit 8](#)
  - 4. Wildlife Signage for Ponds
  - 5. Amenity Pool Safety Plan [Exhibit 9](#)

### **IV. Administrative Items**

- A. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held February 24, 2022 [Exhibit 10](#)
- B. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held April 28, 2022 [Exhibit 11](#)
- C. Consideration for Acceptance – The April 2022 Unaudited Financial Report [Exhibit 12](#)

**IV. Administrative Items (Continued)**

- D. Ratification of Amenity Services LLC Clubhouse Cleaning - \$3,500.00 [Exhibit 13](#)
- E. Ratification of Exercise Systems Gym Equipment Repairs - \$744.50 [Exhibit 14](#)
- F. Ratification of Pro-Tech Guardhouse A/C Repair - \$733.55 [Exhibit 15](#)
- G. Consideration and Acceptance of Polk County Supervisor of Elections Qualified Elector Count – 225 [Exhibit 16](#)

**V. Business Items**

- A. Consideration and Adoption of **Resolution 2022-09, Designating Officers** [Exhibit 17](#)
- B. Consideration and Repeal of **Resolutions 2022-07** (Setting General Elections) and **2022-08** (Setting Landowners' Meeting and Election)
- C. Consideration and Adoption of **Resolution 2022-10, Setting Landowners' Meeting and Election for November 2022** [Exhibit 18](#)
- D. Consideration and Adoption of **Resolution 2022-11, Changing Registered Agent** [Exhibit 19](#)
- E. Consideration of DiBartolomeo, McBee, Hartley & Barnes P.A. Audit Services 3-Year Renewal Proposal - \$2,800.00 - \$3,150.00 [Exhibit 20](#)
- F. Discussion on Entrance and Parking Lot Expansion Plans [Exhibit 21](#)
- G. Presentation of FY 2023 Budget [Exhibit 22](#)
- H. Consideration and Adoption of **Resolution 2022-12, Approving Proposed FY 2023 Budget and Setting Public Hearing** [Exhibit 23](#)

**VI. Staff Reports**

- A. District Manager
  - 1. Reminder – Supervisors to File Form 1 by July 1 [Exhibit 24](#)
- B. District Attorney
  - 1. HOA CDD Lease Agreement
  - 2. Second Amendment to Solterra Resort Amenity Facilities Rules and Policies
  - 3. Second Amendment to Evergreen Amenity Management Agreement
- C. District Engineer

**VII. Audience Comments – New Business/Non Agenda – (Limited to 3 minutes per individual)****VIII. Supervisors Requests****IX. Action Items Summary**

**X. Next Meeting Agenda Items**

**XI. Next Meeting Quorum Check**

*Confirmation of Quorum for Next Meeting Scheduled for Thursday, June 23, 2022  
at 9:30 a.m.*

**XII. Adjournment**